# What happens after the registration at your library?

# 6 hints, which may help you!!!

# Modalities about the loan:

The loan of media is free of charge.

Lending a Bestseller from the Spiegel-List is 2 EUR at loan and renewal.

# Loan period:

In general media can be borrowed for 4 weeks.

It is **possible** to renew them **3 times**, as long as there is **no** reservation.

# **Exceptions:**

Magazines can be borrowed for 2 weeks.

It is possible to renew them **3 times**, as long as there is **no** reservation.

Movies (DVDs and Blu-rays) and Tonies can also be borrowed for 2 weeks.

It is possible to renew them **one time**, as long as there is **no** reservation.

#### Loan:

# At the MedienHaus:

3 **Selflending-stations** on the ground floor and one on the second floor. Reserved Media are available on the first floor at the information desk.

At the **School- und Districtlibraries** media can be borrowed at the information desk.

Before borrowing media please check everything you would like to borrow concerning completeness and flawless condition.

# Info service:

We cannot assume any liability for our email delivery

\*Note about expiry of the deadline\* (2 days before the end of the loan period).



# **Renewal:**

Local:

With your valid **librarycard**, you do not need to bring the media.

By phone:

**0208 / 455-4141** (Call Center)

By E-Mail:

mahnstelle@muelheim-ruhr.de

Online:

https://muelheim-katalog.arena.axiell.de



Media which are reserved by another client are not renewable!

# Return:

At the MedienHaus:

Two **Returningmachines** - one on the inside, one in the Foyer.

The Returningmachine in the Foyer is **open 24/7** with your valid librarycard.

At the **School- und Districtlibraries** you return media at the information desk. For **returning** you need no **librarycard**.

Before returning media please check everything concerning completeness and flawless condition.

Our website for all offers and information: www.stadtbibliothek-muelheim.de



Do you have questions? Ask us! We are here to help you.

